

**EXECUTIVE SECRETARIAT****Routing Slip**

TO:

		ACTION	INFO	DATE	INITIAL
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SUSPENSE \_\_\_\_\_  
Date \_\_\_\_\_

Remarks:

Executive Secretary

6/15/82

Date

Executive Secretary  
82-3354



EMERGENCY MOBILIZATION PREPAREDNESS BOARD  
Washington, D.C. 20472

JUN 10 1982

MEMORANDUM FOR: BOARD MEMBERS

FROM: Bennett L. Lewis *Bennett L. Lewis*  
Executive Secretary

SUBJECT: Security Clearances for Working Group Participants

Many plans and National security documents used by Working Groups and Sub-Groups in their work are classified SECRET or TOP SECRET. It is important that Working Group participants be cleared for access to these materials. Frequently, participants have been turned away from meetings because classified material was being discussed and they did not have the requisite clearance.

The August 26, 1981 memorandum to the heads of organizations chairing Working Groups asked that chairmen, alternates, and points of contact hold security clearances at least at the SECRET level with NATO access. It is now apparent that it should have stated that a similar level of clearance is necessary for all participants, to include Working Group members.

In order to get maximum effectiveness from your agency's participation in the various Working Groups, I am asking that you, as Board members, establish the requirement in your Agency that all Working Group participants have the required clearance.

cc:  
Working Group Chairmen  
Agency Liaison Officers  
Working Group POC's

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